



## Cambridge University Badminton Club (CUBaC) Safety Policy

### Statement of General Policy:

Cambridge University Badminton Club is strongly committed to encouraging our members to take part, whilst seeking to ensure that the health, well-being and safety of each individual is managed effectively and that the safety of all external parties is considered and managed.

### Safety Responsibilities and Arrangements:

Responsibility	Officer Responsible	Specific Safety Arrangements
General oversight of club safety management	Safety Officer (the President unless otherwise elected)	Undertake regular, recorded risk assessment of the club premises and all activities undertaken by the club. Create a safe environment by putting health and safety measures in place as identified by the assessment. Ensure that the implementation of the policy is reviewed regularly and monitored for effectiveness (as a minimum once per year at the AGM).
Clear communication with club members on safety matters	Safety Officer	Ensure that all members are given the appropriate level of training and competition by regularly assessing individual ability dependent on age, maturity and development. Ensure that all members are aware of, understand and follow the club's health and safety policy. Ensure that club members are able to raise safety concerns. Ensure that normal operating procedures and emergency operating procedures are in place and known by all members.
Effective continuous management of safety arrangements	Secretary	Appoint a competent club member to assist with health and safety responsibilities. Review safety procedures, arrangements and information at committee meetings.

Provide appropriate mitigation control measures for injuries	Safety Officer	Provide access to adequate first aid facilities, telephone and qualified first aider at all times. Report any injuries or accidents sustained during any club activity or incidents that may have led to injury/ill health whilst on the club premises to the Sports Service and investigate when necessary.
Uphold a culture that supports the safety policy	All club members	Take reasonable care for your own health and safety and that of others who may be affected by what you do or not do. Cooperate with the club on health and safety issues. Correctly use all equipment provided by the club. Not interfere with or misuse anything provided for your health, safety or welfare.
Ensure that Equipment is safe	Safety Officer and Captains	The club does not own any equipment which poses a threat to members if its state were allowed to deteriorate. Ensure the playing surface is clear of shuttles which may cause a slip/trip/fall. Ensure the measures regarding shuttlecock usage detailed in the COVID risk assessment are carried out.